

AGENDA
LIBERTY TOWNSHIP MEETING

6 July 2023
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

- New Jersey State Police
- Governing Body/Mayor
- Great Meadows Regional Board of Education
- Municipal Committees
 - Recreation Commission: Partial Summer Recreation Registration Fee Request
 - Recreation Commission: Counselor/Attendee ratio

Adoption of Agenda

Adoption of Minutes and executive session of 1 June 2023

Unfinished Business

- Cyber JIF’s Risk Management Program – Cyber Incident Response Plan

New Business

- Employment Advertisement: Zoning Official, Municipal Planner, LandUse Secretary, DPW Laborer
- Pavilion Rental: Piccione
- Community Day 2024

Resolutions

- Adoption of Bill List
- Public Comment
- Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 6 July 2023. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:15 p.m.

Present: Mayor John Inscho; Peter Karcher; David Rogers, and Wayne Spangenberg

Absent: Deputy Mayor Daniel Grover

Also, Present: Richard Wenner, Municipal Attorney; and, Jennifer A Breslin, Deputy Municipal Clerk/CFO

REPORTS

ENVIRONMENTAL

A pre-printed report was received from the Environmental Commission for June 2023 and placed on file.

RECREATION

A pre-printed report was received from the Recreation Commission for June 2023 and placed on file. The Governing Body took the following action due to the lack of June 2023 Recreation Commission meeting;

- 1). A motion by Wayne Spangenberg to approve the partial summer recreation fee payment of \$50 for a child who will only be attending one day per week, carried.
- 2). A motion by Wayne Spangenberg to approve the rotating summer recreation counselor to a full five-week employee carried.

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for June 2023 and placed on file

ADOPTION OF MINUTES

A motion by Pete Karcher to adopt the meeting minutes and executive session of 1 June 2023 carried.

UNFINISHED BUSINESS

CYBER JIF'S RISK MANAGEMENT PROGRAM – CYBER INCIDENT RESPONSE PLAN

Diane M Pflugfelder, Municipal Clerk/Administrator is attempting to gather information from the MEL/PAIC representative for this program

NEW BUSINESS

EMPLOYMENT ADVERTISEMENT: ZONING OFFICIAL, MUNICIPAL PLANNER, LANDUSE SECRETARY, DPW LABORER

With the retirement of Eric Snyder, a motion by Pete Karcher authorizing the advertisement of the following part-time positions; Zoning Official, LandUse Secretary, a full-time and a part-time DPW laborer and professional position of Municipal Planner carried.

PAVILION RENTAL: PICCIONE

A Sunday, 9 July 2023 reservation request was received for a baby shower with 40- 45 attendees at the John R Fischer Pavilion. A motion by Pete Karcher authorizing the reservation pending receipt for the rental of a port-a-john on site during this event carried.

COMMUNITY DAY 2024

A request was received from Mountain Lake Fire Company for Liberty Township to coordinate a shared event of the Annual Community Day with the Mountain Lake Fire Company 75th Anniversary on 17 August 2024. A motion by Wayne Spangenberg to schedule Community Day 2024 on 17 August 2024 in coordination with the Mountain Lake Fire Company 75th Anniversary Celebration carried.

APPLICATION FOR SOLICITOR'S PERMIT

An application was received from Andres Bedoya to solicit for Trinity Solar, Inc. A motion by Wayne Spangenberg authorizing the issuance of a solicitor's permit with expiration of 5 July 2024, to Andres Bedoya for Trinity Solar carried.

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2023.061
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$545,404.67.

Vote: aye - Spangenberg
aye - Rogers
aye - Karcher
absent - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:31 pm.

Lisa Thomas – Ms. Thomas requested municipal support of S3613/A5243 (Criminalizes unlawful occupancy of dwellings). She also requested notification posting for dates that the pavilion is reserved for a private function.

John Zsilavetz – Mr. Zsilavetz inquired into the status of the tax lien sale

Judy McDonale – Ms McDonald questioned Ms. Gratacos (GMBOE Member) on the intent of educationing students in the Liberty School.

EXECUTIVE SESSION

At 7:31 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2023.062

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement – Contractual Employee

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
 aye - Rogers
 aye - Spangenberg
 absent - Grover
 aye - Inscho

 John Inscho,
 Mayor

At 7:41 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session contractual employee agreement was discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:41p.m.

Diane M Pflugfelder RMC/MMC
 Municipal Clerk/Administrator
 Minutes Approved 3 August 2023

